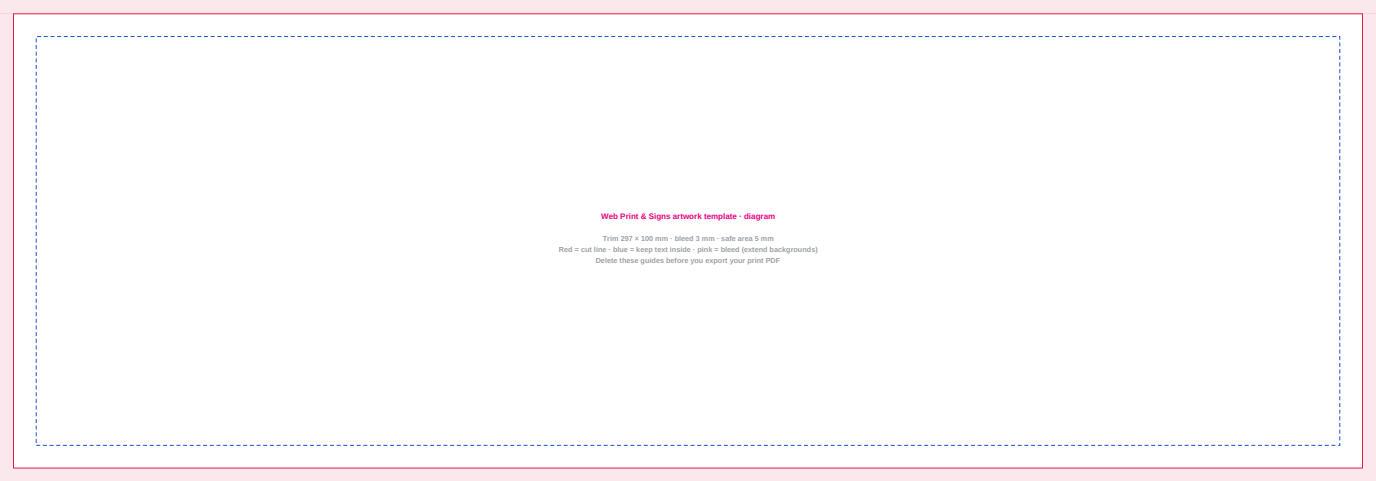
Admin Office Sign

297 x 100 mm



Finished (trim) size	**297 × 100 mm**
Document size with bleed	**303 × 106 mm**
Bleed	**3 mm on every edge**
Safe area	**keep text and logos 5 mm inside the cut line**
Pages	**1**
Resolution	**150 dpi at full size**
Colour	**CMYK**
File	**PDF (PDF/X-1a is ideal), fonts embedded or outlined**

Before you send your file

- Please add a 3mm bleed.
- Supply your file in full CMYK print.
- For best printing results, supply a PDF file format – What is a PDF x1a:2001?
- Embed all fonts, alternatively, you can outline them.
- The resolution of images should be 150 dpi.
- Drill holes are now available as a preset option and no longer need to be included in the supplied artwork.
- Safe Zone should be at least 5mm away from each edge, ideally 10mm for the best results.

No design software? We can do it for you.

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